



BOARD OF DIRECTORS – RECORD OF DECISIONS

25 October 2022

8:30 AM – 10:00 AM Quebec City |

Zoom Call :

Join Zoom Meeting

<https://us06web.zoom.us/j/83908397494?pwd=cHVzOFNYVnliTm1TZnJxRFR6QnJ2QT09>

Meeting ID: 839 0839 7494

Passcode: 305563

PARTICIPANTS

Name	Officer / Function	Present	Regrets
Dr. Pamela Byrne	Vice President		☐ X
Dr./Prof. Hussein Mansour	Vice-President	☐	Absent no regrets
Prof. Junshi Chen	Honorary President		☒
Prof. Samuel Godefroy	President	☒	☐
Ms. Joyce Haddad	Executive Secretary	☒	☐
Ms. Nuri Gras	Chile	☒	☐
Dr. Wiem Guissouma	Tunisia	☒	☐
Mrs. Zeinab Bouchiki	Morocco		☒
Dr. Rashed Al Arfaj	Kingdom of Saudi Arabia	☒	☐
Prof. Kaushik Banerjee	India	☐	☒

Dr. Scott Crerar	Australia	☐	☒
Mr. Greg Paoli	Canada	☒	☐

PROPOSED AGENDA

Item	Participants
A. Review of the Agenda	<i>All</i>
B. Review and Approval of 13 April Record of Decisions	<i>All</i>
C. Review of membership requests and final approval	<i>Samuel Godefroy and All</i>
D. Proposed agenda for Assembly of Members – 30 October 2022:	
a. Proposed amendments to the GForSS Statutes	<i>Samuel Godefroy</i>
E. Review of the Financial Statements and Endorsement	<i>Greg Paoli, Yann Brisebois</i>
F. Proposal for a financial management Modus Operandi	<i>Samuel Godefroy,</i>
a. Collaboration with FOODREGSCI Europe SAS	<i>Greg Paoli</i>
G. Scheduling Next Board Meeting	<i>All</i>
H. Review of Initiatives Underway	<i>All</i>
I. Other items	<i>All</i>
J. Adjournment	

MEETING DISCUSSION HIGHLIGHTS

A. Review of the Agenda

The meeting started at 8:30 AM Quebec time.

The agenda was reviewed. Changes were made with the removal of agenda items C, E and F due to the absence of the treasurer.

Quorum was confirmed with **3 members of the Board / Officers present**.

The amended agenda was unanimously approved.

B. Confirmation of adoption of Records of Decision of meeting of 13 April 2022

The records of decisions of the meeting of 13 April 2022 were reviewed and unanimously approved.

C. Review of membership requests

- Board members discussed the need to amend the way membership requests are reviewed and approved by BoD.
- This item will be brought to a future meeting of the BoD

D. Proposed Agenda of Assembly of Members / Amendments of the Bylaws - Statues

- Prof. Godefroy informed the Board of the organization of an assembly of members of the margins of the upcoming Dubai conference, with a meeting set for 30 October.
- The agenda will focus on reviewing the accomplishments of the organization and discussing how GForSS can continue to plan its growth.
- Proposed amendments of the By-Laws of GForSS were discussed with the following motions made:

The following paragraphs of the By-Laws are amended with the text proposed:

- Update to Para 6 – Membership / 6.1.

Addition of para c): **other professionals working in fields related to food regulatory science and possibly affiliated to regulated food industry**, upon recommendation of the Board of Directors through a special resolution.

- Update to Para 9 Directors:

Addition of provision 9.3:

A Director of GForSS holding an officer position or not, ceases holding the position of Director automatically, upon notice by the Board that he or she has been absent with no regrets and notification to the board for three consecutive meetings of the Board.

No notification will be warranted to the member of the board ceasing to be a board member.

The member may continue to be affiliated member of GForSS until the end of the term of his/ her membership and keeps all rights attributed to affiliated members, including to be candidate for a Director Position, when a position is made available and open to be filled.

The motion to adopt these amended provisions of the by-laws was approved unanimously.

E. Financial Statements and Other Motions

Financial Statements for the year 2021 were reviewed and discussed with the participation of GForSS Accountant Mr. Yann Brisebois from Turnermore.

The Board acknowledged that while some activities are reflected as GForSS activities, they are being implemented by other parties such as the Food Regulatory Science Group or Laval University's Platform on Food Regulations (PARERA). This reduces the burdens on GForSS and shields it from liability but also reduced the turn over of the organization.

It was agreed to keep this model of operations for the time being.

The Board Unanimously approved the Financial Statements for the year 2021.

Considering previous activities of GForSS with the signing of various agreements between GForSS and other bodies and in accordance with the bylaws of the organization, the board agreed to table motions agreeing to these agreements a posteriori, considering that their development was made in full agreement and with the complete consultation of the board.

The board approved unanimously the following motion:

- Members of the Board Authorize the Board President and Chief Operating Officer of GForSS, Prof. Samuel Godefroy to sign Memorandum of Understanding with the following Organizations, and remove the obligation of the requirement of signature by Two Officers / members of the board stipulated in the GForSS Statutes (para 1.3), for the following agreements:
- MoU with the Ministry of Health, Lebanon
- MoU with the Ministry of Agriculture (LVV) and the Institute of Food Safety, Suriname (NIVS)
- MoU with the Arab Industrial Development, Standardization and Mining Organization (AIDSMO)

Given the previous notification of the board of these agreements, this resolution applies, even for already signed agreements by Prof. Godefroy, on behalf of GForSS.

F. Adjournment

The Board meeting was concluded at 9.45 am Quebec local time.

