

## BOARD OF DIRECTORS – RECORD OF DECISIONS

31 October 2024

08:00 – 09:00 AM Quebec City

### Zoom Meeting Details

<https://us06web.zoom.us/j/83167442566?pwd=QSYZBIllPINjvd2MD32PFxwO3cu4s7.1>

Meeting ID: 831 6744 2566

Passcode: 351482

### PARTICIPANTS

| Name                   | Officer / Function            | Present                             | Regrets                             |
|------------------------|-------------------------------|-------------------------------------|-------------------------------------|
| Dr. Pamela Byrne       | Vice President – Ireland      | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Prof. Kaushik Banerjee | Member - India                | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mrs. Zeinab Bouchiki   | Member - Morocco              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Prof. Junshi Chen      | Honorary President – China    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Prof. Samuel Godefroy  | President – Canada            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Ms. Nuri Gras          | Vice President                | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Dr. Wiem Guissouma     | Executive Secretary - Tunisia | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Ms. Joyce Haddad       | Executive Secretary – Lebanon | <input type="checkbox"/>            | Absent with no advice               |
| Mr. Greg Paoli         | Treasurer - Canada            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

### PROPOSED AGENDA

| Item   | Participants        |
|--|---------------------|
| A. Review of the Agenda                                      | All                 |
| B. Review and Approval of 30 August 2024 Record of Decisions | All                 |
| C. Updates / Sub-committees of the Board                     | Prof. Godefroy, all |
| D. Election - Discussion                                     | All                 |
| E. Adjournment   |                     |

## MEETING DISCUSSION HIGHLIGHTS

### A. Review of the Agenda

The meeting started at 8:00 AM Quebec time.

The quorum was confirmed.

Mr. Greg Paoli made the resolution for approval, seconded by Dr. Wiem Guissouma.

The agenda was reviewed and unanimously approved.

### B. Review and Approval of 30 August 2024 Record of Decisions

The RoD was reviewed.

Mr. Greg Paoli made the resolution for approval of the records of the decision, seconded by Dr. Wiem Guissouma.

The records of decisions of the meeting of 30 August 2024 were unanimously approved.

### C. Updates / Sub-committees of the Board

Professor Samuel Godefroy presented the terms of reference (ToRs) for each sub-committee to the board for review, beginning with:

- **Food Regulatory Science Dissemination Events Committee:**

This committee is responsible for identifying key themes, planning and disseminating related activities.

The current members of the committee are:

- Ms. Nuri Gras
- Dr. Wiem Guissouma
- Dr. Amine Kassouf
- Dr. Elie Bouyazbeck

After a thorough discussion, Mr. Greg Paoli proposed a motion to endorse the sub-committee, which was seconded by Dr. Pamela Byrne.

The motion were unanimously approved.

Professor Samuel Godefroy confirmed then the creation of the sub-committee, along with its scope and mandate. He recommended that the two board members on the subcommittee finalize the terms of reference and develop an initial action plan, which they will then present to the board for review.

- **Operations Oversights Committee & Policies committee:**

Professor Samuel Godefroy presented the terms of reference (ToRs) for the remaining sub-committees: the Operations Oversight Committee and the Policies Committee. The board discussed whether merging these two committees into one would be more effective. It was decided that the combined committee would primarily focus on policy development and guiding the implementation of those policies.

The discussion concluded with a motion proposed by Dr. Pamela Byrne and seconded by Mrs. Nuri Gras to merge the committees into a one sub-committee, now called the "Operations, Policies, and Oversight Committee."

The motion were unanimously approved.

The new committee will be chaired by Dr. Pamela Byrne, with members: Mrs. Nuri Gras, Dr. Wiem Guissouma, and Mr. Greg Paoli. The members are tasked with finalizing the terms of reference and developing an action plan. The committee is expected to begin operations in early 2025.

#### **D. Election – Discussion**

Professor Samuel Godefroy presented the item concerning the upcoming board elections, highlighting that the terms of the current board members had expired. He outlined two potential approaches for organizing the election: one through an assembly of members, and the other via an electronic voting process.

After discussing both options, it was recommended conducting the election electronically, providing affiliated members with sufficient time to express their interest in joining the board.

Professor Samuel suggested that a legal expert oversee the election process to ensure that candidacies and votes are properly validated and to complete the election process by the end of January.

Dr. Pamela Byrne proposed a motion, seconded by Mrs. Nuri Gras, to approve the electronic voting approach, which would include both the renewal of current board members' mandates and the recruitment of new members.

The motion were unanimously approved.

#### **E. Additionnal Item :**

##### **The 18th Dubai International Food Safety Conference(DIFSC):**

A summary video was presented to the board members, showcasing the Third Global Food Regulatory Science Symposium, which was organized by the Global Food Regulatory Science Society (GForSS) in conjunction with the 18th Dubai International Food Safety Conference (DIFSC) in Dubai, UAE, from October 21 to 24, 2024.

#### **F. Adjournment**

The Board meeting was concluded at 9:25 AM Quebec local time.