



MANAGEMENT RETREAT

NIVS – Board of Trustees

12 – 14 August 2022

Background

The Board of Trustees of the National Institute of Food Safety of Suriname (NIVS) is holding its first management retreat to explore the foundations of food regulatory programs and to allow the initial development of a strategic direction of operations for Suriname's food safety regulator.

The three-day management retreat will include:

- ❖ Presentations / lectures prepared and delivered by senior food regulatory experts.
- ❖ Case study discussions related to the setup and operations of food regulatory functions.
- ❖ Brainstorming sessions, through facilitated discussions, related to the development of a strategic plan for the NIVS covering a 3-year period.

The proposed agenda will evolve based on input from NIVS leadership.

**Please note that the agenda does not include health breaks which will be taken, as required – rolling coffee and beverages.*

Day 1 – 12 August 2022

9:00 – 16:00

Royal Torarica – Royal Meeting Room 4 - Paramaribo,

9:00-9:10	Opening Remarks: Minister P. Sewdien, Minister of Agriculture, Animal Husbandry and Fisheries (LVV)
9:10 – 9:15	Opening Remarks <i>Chair of the Board of Trustees – NIVS</i>
9:15 – 9:20	Opening Remarks <i>Interim CEO – NIVS</i>
9:20 – 9:30	Introduction of Members of the Board of Trustees – Each member introduces themselves and their relationship with the mission of the NIVS Review of Board Members Expectations from the Retreat
9:30 – 9:45	Review of Agenda for the 3-day Retreat Review of objectives and expectations via facilitated discussions <i>Prof. Samuel Godefroy and All Members of the NIVS Board of Trustees</i>
9:45 – 10:15	Review of NIVS Functions and Principles of Operationalization Lecture: Review of Food Regulatory Functions <i>Prof. Samuel Godefroy</i>
10:15-11:00	Discussion points on Principles of Operationalization of NIVS – Facilitated Discussions and Reports
11:00 – 12:00	Unpacking Food Regulatory Functions – Horizontal Functions <ul style="list-style-type: none"> ➤ Standard setting / regulatory development ➤ Compliance verification ➤ Incident management / emergency response Introductory Lecture by S. Godefroy
12:00 – 12:30	Discussion points on Horizontal Food Regulatory Functions - Facilitated Discussions and Reports
12:30 – 13:30	Networking Lunch
13:30 – 14:30	Unpacking Other Horizontal Food Regulatory Functions – Enabling Functions <ul style="list-style-type: none"> ➤ Science Capacity ➤ Governance and Stakeholder Engagement ➤ Operational Effectiveness Introducing the Functions and Collective Discussions
15:30 – 16:00	Wrap-up of Discussions and Re-location to Marriott



Evening of Day 1 – 12 August 2022

17:00 – 21:00

Courtyard by Marriott – Main Meeting Room - Paramaribo,

17:00-17:30	Check-in and Complete Relocation
17:30 – 18:30	Discussion of Proposed Structure of Operations for NIVS - <i>Introductory Presentation and Facilitated Discussions</i>
18:30 – 21:00	Networking Dinner

Day 2 – 13 August 2022

Courtyard by Marriott – Main Meeting Room –Paramaribo,

Day 2 will focus on enabling (food regulatory) functions and the international context.

9:00 – 10:00	Review of Day 1 – Review Key Food Regulatory Functions - Corresponding Structure of NIVS to address
10:00 – 11:30	❖ Facilitated Discussions on Incremental Operationalisation of NIVS a. Sectors of Focus b. Food Regulatory Functions of Focus c. Prioritization of Areas of Investment d. Prioritization of Areas for Immediate Implementation to support the Production sector e.g., pesticide monitoring, registration of pesticides and development of Pesticide MRLs etc..
11:30 – 12:30	❖ Introduction of the International Standard Setting Context : the Codex Alimentarius Commission
12:30 – 13:30	Networking Lunch
13:30 – 14:30	❖ How Can NIVS Participate in Codex Proceedings? ❖ What are the Benefits on the Food Regulatory System? Facilitated discussions
14:30 – 17:00	Practical Considerations related to the Operationalization of NIVS: - Starting effective operations - Receive Empowerment from the Board How can the Interventions under the GoS-IDB Program Support such Implementation
17:00 – 18:00	Health Break
18:00 – 19:30	Networking Dinner
19:30 – 21:00	Wrap Up of Second Day Meeting of the Board of Trustees Chaired by the NIVS Chair, supported by Mrs. Colli, Acting CEO NIVS Discussions of Recommendations stemming from 2 day retreat Official Endorsement Areas to Retain for Further Action

Day 3 – 14 August 2022

Courtyard by Marriott – Main Meeting Room –Paramaribo,

Steering the Development of a Strategic Plan for Suriname’s Food Safety Authority.

9:00 – 9:30	Review Objectives of Strategic Plan Development and the Expected Outputs
9:30 – 12:30	<ul style="list-style-type: none">❖ Development of Vision and Agreement on Strategic Objectives❖ Development of Goals and Associated Activities❖ Discussion on the Enabling Objectives, if relevant Facilitated Discussions
12:30 – 13:30	Networking Lunch
13:30 – 14:30	Introduction of Proposed Approach to Modernize Suriname’s Food Safety Legislation
14:30 – 15:30	Proposed Directions for Suriname’s Updated Food Safety Legislation Facilitated Discussions
15:30 – 16:00	Retreat Wrap-up Conclusions: main achievements and discussion of next steps
16:00 – 16:30	Concluding Remarks <i>Chair, NIVS Board of Trustees</i> <i>Interim CEO, NIVS</i>