



BOARD OF DIRECTORS

Record of Discussions and Decisions

26 May 2021

7:00 AM – 8:30 AM Quebec City | 13:00 – 14:30 Paris / Vienna / Cairo | 19:00 – 20:30 Beijing

PARTICIPANTS

Name	Country	Present	Regrets
Dr. Rashed Al Arfaj	Kingdom of Saudi Arabia	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Prof. Kaushik Banerjee	India	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Pamela Byrne	Republic of Ireland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr./Prof. Hussein Mansour	Arab Republic of Egypt	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dr. Scott Crerar	Australia	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dr. Yongxiang Fan	China	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Prof. Junshi Chen	China	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Prof. Samuel Godefroy	Canada	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Zeineb El Bouchikhi	Morocco	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Nuri Gras	Chile	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Greg Paoli	Canada	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Wiem Guissouma	Tunisia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ali Badarneh	UNIDO Austria	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ms. Joyce Haddad	Lebanon	<input checked="" type="checkbox"/>	<input type="checkbox"/>

AGENDA

Item	Participants
A. Review of the Agenda	All
B. Introduction of GForSS Projects in 2021	Pamela Byrne
C. Review of the Budget and Discussion	Greg Paoli, Treasurer
D. Recruitment of Affiliated Members	All
E. Support to Website Development	All
F. Discussion of Conditions of Remuneration of Members and / or Board of Directors, in carrying out GForSS Business ITEM FOR DECISION	Samuel Godefroy & All
G. Overseeing the progress of implementation of initiatives – GForSS Executive Secretaries	Joyce, Fan and Rashed
H. Proposed Business Model for e-Learning Activity Delivery ITEM FOR DECISION	Gregy Paoli, Samuel Godefroy
I. Other Business, Future Meeting, Adjournment	All

RECORD OF DISCUSSIONS AND DECISIONS – HIGHLIGHTS

A. Review of the Agenda

Revised start time of 7:00 AM Quebec City time.

The meeting was chaired by Dr. Pamela Byrne, Vice President GForSS and Vice Chair of the Board.

The agenda was amended: items D, E and G were removed; item H title changed to “Proposed Business Model for e-Learning Activity Delivery”.

It was also agreed that agenda item C pertaining to the GForSS budget be deferred to a subsequent meeting / time.

Dr. Byrne informed the Board that the Executive Board recommended some changes to the documents submitted for consideration under agenda item F: “Discussion of conditions of remuneration of members and / or Board of Directors in carrying out GForSS business”, as part of their deliberations during the meeting of 25 May 2021, which will be reflected in the discussions to follow.

Mr. Greg Paoli proposed to adopt the amended agenda – Mrs. Joyce Haddad seconded the adoption.

The amended agenda was adopted unanimously.

B. Introduction of GForSS Projects in 2021

Dr. Byrne introduced the support documents for the agenda item.

The Executive Board discussed these items.

Dr. Byrne reviewed the discussions of the Executive Board on the item.

These initiatives are currently underway and progressing well.

These initiatives and their implementation triggered the subsequent discussion related to the compensation of experts intervening in GForSS initiatives, as well as, the cost sharing model with respect to e-Learning activities.

A discussion ensued on whether initiatives being implemented by GForSS required a vote by the Board, in each case.

The Executive Board engaged on this aspect, and identified that criteria could be developed for new projects/initiatives requiring a vote:

- A new region in the world where the organization has not intervened before to date.
- A new area of work for the organization.

Dr. Byrne offered a short overview on the East Africa Community Food Safety Laboratory Capacity Building Program which is currently underway.

Prof. Chen emphasized that the Board may not need to reflect on the initiatives developed / implemented by GForSS with a vote, each time, so long that they fulfil the mandate of the organization.

Some discussions followed about how GForSS could take on new initiatives, such as efforts to implement food safety legislation and regulations (proposal by Zeineb El Bouchikhi, supported by Nuri Gras)

Other areas of interest could focus on emerging issues, such as food fraud (proposal by Nuri Gras), and the manner in which they are managed by developing countries.

A recommendation was made to organize a brainstorming session to determine areas of priority where GForSS should focus its resources as part of upcoming discussions.

C. Review of the Budget and Discussion – removed from agenda.

D. Recruitment of Affiliated Members – removed from agenda.

E. Support to Website Development – removed from agenda.

F. Discussion of Conditions of Remuneration of Members and / or Board of Directors, in carrying out GForSS Business

It was discussed that a CV would be used to assess the experience of a candidate with respect to a mission.

It was also agreed that the compensation values would be set at the proposed amounts but in USD.

It was also discussed that the remuneration may be adjusted in the funding agency currency, so as to limit currency exchange risks for GForSS.

There may be a need to consider situations where remuneration is discussed by task and not per day; and / or to consider lower rates for extended periods of time associated with missions.

It was suggested that the fee structure would be subject to review annually or as may be needed (proposal by Greg Paoli).

It was suggested that a provision would be added that mission experts are remunerated only if GForSS is paid.

The proposed fee structure was agreed to unanimously.

It was agreed that a revised document describing the fee structure with the additional suggestions be developed and circulated.

G. Overseeing the progress of implementation of initiatives – GForSS Executive Secretaries – removed from agenda.

H. Proposed Business Model for e-Learning Activity Delivery

The proposed Business Model was discussed.

The general provisions were endorsed by the Board.

Other iterations of the model may be further developed:

- Where GForSS is the complete owner of the training material.
- Where the number of trainees may be unknown and where the revenue stream is variable, another agreed upon distribution model could be envisaged.

The proposed Business Model was agreed to unanimously.

I. Other Business, Future Meeting, Adjournment

Dr. Byrne reviewed key discussion points and decisions.

It was decided that the next Board meeting be set for 27 July 2021.

Dr. Godefroy indicated that, as per provisions of Article 12.1 of the GForSS By-Laws, letters of interest were developed and shared with the Board by the following members in relation to the implementation of the MENA Codex Initiative:

- Dr. Wiem Guissouma.
- Mr. Joyce Haddad.
- Prof. Samuel Godefroy.

The meeting was adjourned at 8:30 AM Quebec City time.