

**BOARD OF DIRECTORS – RECORD OF DECISIONS**
*Constitution and Inaugural Meeting*
**1 October 2020 - 06:00 AM Quebec City**

12:00 – 13:30 Paris / Vienna / Cairo Time

**PARTICIPANTS**

<b>Name</b>	<b>Country</b>	<b>Present</b>	<b>Regrets</b>
Dr. Rashed Al Arfaj	Kingdom of Saudi Arabia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Prof. Kaushik Banerjee	India	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Pamela Byrne	Republic of Ireland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr./Prof. Hussein Mansour	Arab Republic of Egypt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Scott Crerar	Australia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Yangxiang Fan	China	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Prof. Junshi Chen	China	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Prof. Samuel Godefroy	Canada	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Zeineb El Bouchikhi	Morocco	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Nuri Gras	Chile	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Greg Paoli	Canada	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Wiem Guissouma	Tunisia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ali Badarneh	UNIDO Austria	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Joyce Haddad	Lebanon	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## AGENDA

Item	Participants
A. Introduction of Participants	All
B. Review of Objectives of the Society and Mission Statement	Samuel Godefroy & All
C. Discussion of Constitution Articles	All
D. First Vote Adoption of Constitution Articles	All
E. Confirmation of Society's Officers	Samuel Godefroy & All
F. Discussion of Modalities of Management	Samuel Godefroy & All
G. Introduction of Sources of Funding and First Set of Priorities	All
H. Next Meeting	All
I. Adjournment	

## MEETING DISCUSSION HIGHLIGHTS

The meeting was planned to begin at 12:00 and end at 13:30 Paris / Vienna / Cairo Time; however, with the concurrence of all members, it was convened from 12:00 – 14:15.

### A. Introduction of Participants

All participants at the Inaugural meeting of the GForSS introduced themselves and confirmed their support for the new Society, as founding members.

There was a discussion pertaining to the scope of scientific disciplines of food regulatory science to be covered by the Society and whether these should be limited to scientific disciplines that support risk assessment.

A consensus was reached: the scope should cover all scientific disciplines that support food regulatory decisions; therefore, all aspects that should support risk analysis which may encompass non-experimental scientific areas, such as socio-economic disciplines.

### B. Review of Objectives of the Society, Mission Statement and C. Discussion of Constitution Articles

#### *Discussion of the Society's Mission Statement*

A discussion of the Society's mission was held; the initial phrasing was ***“To promote food regulatory science, that is, the sciences underpinning food regulatory decisions as a multi-disciplinary field of food science.”*** Suggestions from participants included:

- “To promote food regulatory science, that is, the sciences and evidence underpinning food regulatory decisions.”
- “To promote the multiple scientific fields underpinning food regulatory decisions as a thriving area of food science.”
- “To promote the application of evidence from the multi-disciplinary food regulatory sciences to enhance food regulatory decision-making.”

After some discussion it was agreed that founding members continue submitting proposals for the mission statement by email then a poll conducted.

Subsequent to the meeting, the following mission statement option was received by email:

- “To promote food regulatory science for the improvement of food regulatory decisions.”

### Action Item 1

#### Conduct poll to determine Society’s Mission Statement

##### *Review of Objectives (and Areas of Intervention)*

A review of the Society’s areas of intervention were reviewed. Comments were received and incorporated.

A review of values and principles to be espoused by the Society led to retain transparency, inclusiveness, collaboration and independence.

##### *Review of Membership*

Participants agreed on members’ professional affiliations.

The prevailing consensus was to restrict membership to current and former scientists to food regulatory agencies and academics – current and former – and to scientists working in areas providing services to food regulators, for example in food diagnostics, risk assessment, etc. To be excluded are affiliations – current and former – with the food industry, as this is the regulated sector. Excluding such affiliations would contribute to maintaining the independence and prevent the perception of any conflict of interest that may stem from having representation of regulators and regulated parties within the same grouping.

Beyond the founding members, membership with voting rights (affiliated members) will be managed through invitations only, i.e. new affiliated members are to be invited to join the Society upon being invited by existing affiliated members. Such membership must be approved by the Society’s Board of Directors with  $\frac{3}{4}$  votes.

Another membership status was identified – regular members – who may submit an application demonstrating their fulfillment of membership criteria – field of work in food regulatory science and acceptable current or former affiliation. Regular members are non-voting members.

It is accepted that membership will be free of charge – the Society will not use membership as a source of income.

### *Review of Governance*

A discussion followed concerning the Society's governance structure being composed of 2 assemblies:

- a. Assembly of all members with annual meeting and to act as a consultative body.
- b. Assembly of affiliated members with voting rights on Board of Directors, budget and overall administration of the Society.

A Board of Directors elected by and from affiliated members.

Executive Committee elected by and from the Board of Directors.

Members discussed briefly some of the Executive Committee key positions.

A discussion of the need to ensure continuity of the Board and the Executive Committee was raised by Dr. / Prof. Mansour.

#### **Action Item 2**

**Prof. Samuel Godefroy committed to sharing with the membership an amended version of the proposed constitution and governance structure incorporating member discussions.**

- D. First Vote Adoption of Constitution Articles** – deferred.
- E. Confirmation of Society's Officers** – deferred.
- F. Discussion of Modalities of Management** – deferred.
- G. Introduction of Sources of Funding and First Set of Priorities** – deferred.
- H. Next Meeting**

Members discussed the possibility of holding the 2<sup>nd</sup> constitution meeting by early November 2020; November 2<sup>nd</sup>, 2020 was proposed.

#### **Action Item 3**

**Confirm date / time of 2<sup>nd</sup> constitution meeting.**

#### **I. Adjournment**

The meeting was adjourned at 14:15.

#### **Executive Secretary Validation**

*Joyce Haddad, Fan Yongxiang, Rashed Al-Arfaj*